## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES



411 N. Ruby St. Suite 2 Ellensburg WA 98926 cds@co.kittitas.wa.us Office 509-962-7506 Fax 509-962-7682

Building Partnerships - Building Communities

July 31, 2012

Matt and Jessi Webb 6280 Badger Pocket Road Ellensburg WA 98926

Subject: Webb Conditional Use Permit, (CU-12-00003)

Dear Applicant,

Your application requesting a conditional use permit for Home Occupation/Party Barn on property that is zoned Commercial Agriculture, located in a portion of section 36, township 17 N, range 19 E, WM in Kittitas County; Assessor's map number 17-19-36000-0016, was received on Friday, July 13, 2012. Your application has been determined complete as of Tuesday, July 31, 2012.

Continued processing of your application will include, but is not limited to, the following actions:

- 1. A Notice of Application will be published in the newspaper and sent to all adjoining property owners, governmental agencies, and interested persons.
- 2. Posting of the property by the applicant is required along each street frontage. Signage may be obtained at the Community Development Services offices during regular business hours.
- 3. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
- 4. Issuing a SEPA environmental threshold determination and notification of a Public Hearing date.

You may pick up the "Land Use Action" sign at any time to be posted at the frontage road and return the signed affidavit of posting to my attention. After this has been completed I will be able to issue the Notice of Application.

If you have any questions regarding this matter, I can be reached at (509) 962-7506, or by e-mail at dan.valoff@co.kittitas.wa.us

Sincerely,

Dan Valoff Staff Planner

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